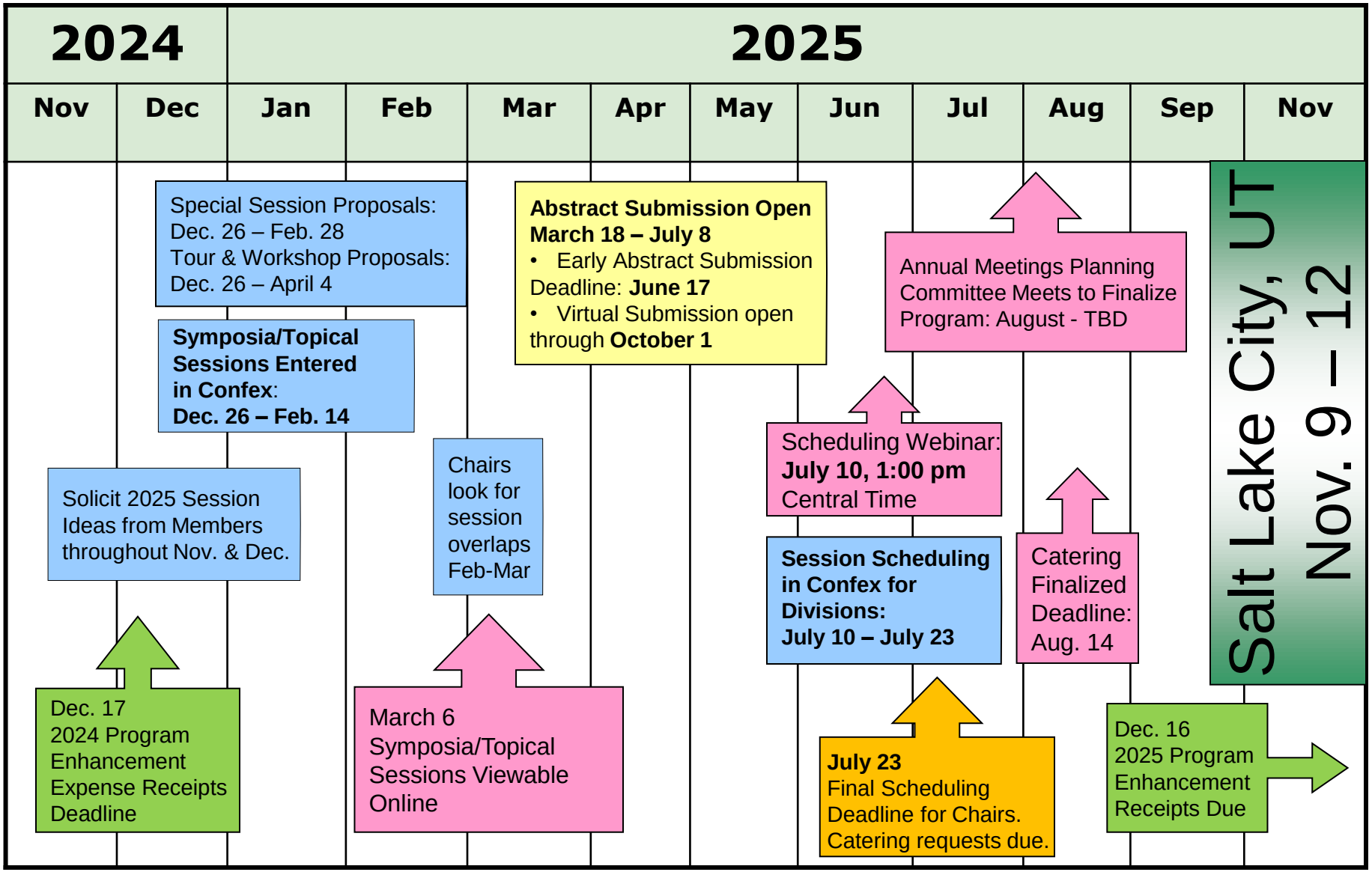CSSA Meeting Planning Process